

Sorting Columns

Most grids support both **single** and **multi-column** sorting.

Single-column sorting

- Click a column header to sort by that column, OR
- **Right-click** the header and choose a sort option from the context menu.
 - **Note:** Right-clicking a different column to sort **without clearing the current sort** will activate **multi-column sorting**. To avoid this, **clear the active sort first**—either by clicking any column header or by choosing **Clear Sorting** from the right-click menu.
- An arrow (↑ or ↓) shows the sort direction.

PARTICIPANTS

Participants Edit Set Permissions Remove Manage Groups Manage Attributes Participant Roles

Choose columns Search

	Email	Participant Name	Permission	Has Data	Evaluation Progress	Last Judgment Time	Disabled?	Actions	C-Level ...	Enginee...	In
<input type="checkbox"/>	ceo@gwu.edu	Chief Engineering Officer	Evaluator	Yes	100.0% (170/170)	9/13/2018, 1:36 PM	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>	che@gwu.edu	Chief Executive Officer	Evaluator	Yes	99.3% (134/135)	11/11/2020, 9:37 AM	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	cro@gwu.edu	Chief Risk Officer	Evaluator	Yes	99.3% (147/148)	9/30/2014, 12:10 PM	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	denisrisman@gwu.edu	Denis Risman	Evaluator		0.0% (0/208)		<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>	devinnagy@gwu.edu	Devin Nagy	Evaluator		0.0% (0/208)		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	grace@eci.com	Grace	Evaluator		0.0% (0/208)		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	its@gwu.edu	IT Supervisor	Evaluator	Yes	00.1% (114/115)	11/11/2020, 9:33 AM	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Count: 13										3	3

10 15 20 50 100 200 500 Page 1 of 1 (13 items) 1

Multi-column sorting

- Hold **Shift** and click other column headers to add more sorting levels, OR
- **Right-click** another column and choose a sort option—this adds it to the current sort.
- An arrow (↑ or ↓) shows the sort direction. The sorting priority (1, 2, 3...) is also displayed.

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<input type="checkbox"/>	ceo@gwu.edu	Chief Engineering Officer	Evaluator	Yes	100.0% (170/170)	9/13/2018, 1:36 PM	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>	che@gwu.edu	Chief Executive Officer	Evaluator	Yes	99.3% (134/135)	11/11/2020, 9:37 AM	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	cro@gwu.edu	Chief Risk Officer	Evaluator	Yes	99.3% (147/148)	9/30/2014, 12:10 PM	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	denisrisman@gwu.edu	Denis Risman	Evaluator		0.0% (0/208)		<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>	devinnagy@gwu.edu	Devin Nagy	Evaluator		0.0% (0/208)		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	grace@eci.com	Grace	Evaluator		0.0% (0/208)		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	its@gwu.edu	IT Supervisor	Evaluator	Yes	00.1% (114/115)	11/11/2020, 9:33 AM	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
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