## Add Comparion Sample Model Templates to Workgroup

Comparion offers a variety of Sample **Models** and Templates to help you get started building your model or familiarize yourself with the software.

As a Workgroup Manager, you can add these sample templates to your workgroup.

Click your User name > Manage Workgroup > Sample Models Templates.



The Comparion Sample Model Templates page is displayed below.

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Manage Workgroup License	Add model templates to workgroup						
<ul> <li>Manage Participants</li> <li>Online Participants</li> <li>Default Option Sets</li> <li>Workgroup Wording Templates</li> <li>Sample Model Templates</li> <li>Sample Models</li> <li>View Logs</li> <li>Workgroup Statistics</li> </ul>	Chemical Plant C Corporate Retoca Corporate Retoca Docking, and, Ber ODC, Stimulus, AI Hospital, Capital, P Human, Capital, P Human, Resource IR, D, Portolio, M T, Portolio, Proje T, T-entrolio, Proje T, T-entrology, P Market, Strategy,  P Pojed, Selection,	rrd_Template.ahps seessment.ahps on.ahps entl_System_Selection.ahps apital_Portfolio_Management.ahp tion_Decision.ahps oction_Parison.ahps oction_Anagement.ahps ortfolio_Appraisal.ahps s_Technology_Selection.ahps nagement.ahps izzation.ahps dystem_Selection.ahps nagement.ahps orgam_Acquisition_Portfolio.ahps sample.ahps		) Mo	adel templates curently in the workgroup AreaValidationVerbal Template Balanced Scorecard Template Choice project with thew alternatives Consulting Candidate Selection IT Portfolio Management IT Portfolio Project Risk PPM R&D Portfolio Management Resource Allocation Risk Associated Model		
					ОК	Cancel	

On the left panel are the sample templates and existing models in your workgroup are on the right.

The Sample Templates that are not yet added to your workgroup are automatically checked as displayed above.

You can check/uncheck the templates as desired. Once done, click >>> to add the selected to your workgroup.

A dialog pop-out shows the progress. Once all the selected models are uploaded, click OK.

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	100%	
De	ecision 'Human_Resources_Technology_Selection' uploaded.	
	ок	

The added Sample Templates will be included on the Models list Templates tab.

	Models	Archives Templates Deleted New Model New Model						
4	Drag a column header here to group by that column							
	×T	Template Name						
	5	Human Resources Technology Selection						
	☆	Human Capital Portfolio Appraisal						
	☆	Balanced Scorecard Template						
	☆	AreaValidationVerbal Template						
	☆	Consulting Candidate Selection						
	☆	IT Portfolio Management						
	☆	IT Portfolio Project Risk						
	☆	R&D Portfolio Management						

You can also download the **Sample Templates** from the **Resource Center**, and upload them to your workgroup using the **Create New Model From File** option. Since the uploaded model will be added to the Models tab, you need to create the uploaded models as Templates.