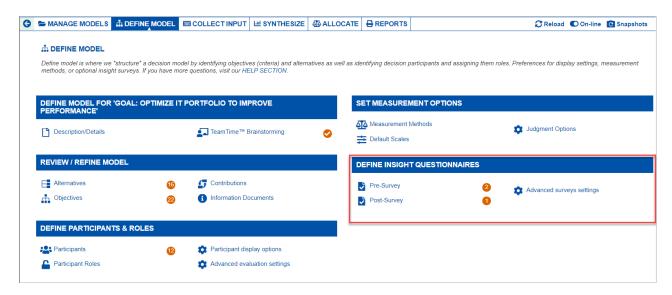
## **Creating and Editing Insight Questionnaires**

An "Insight Questionnaire" can be presented to evaluators at the beginning (Pre-Survey) of the input collection process, at the end (Post-Survey) of the input collection process, or both.



Clicking Pre-Survey or Post-Survey will display a page where you can create a new, or edit an existing, survey.

An empty survey is shown below:



A survey consists of a set of questions arranged on one or more survey pages.

The Pages tab shows the following options:

- New Question
- New page
- Move questions Up and Down
- Remove Page

The Properties tab allows you to:

- Add a title and description to the questionnaire
- Hide the index or numbering of the questions