## **Restore and Delete Archived Models**

Archiving a model moves it from the Models List tab to the Archives tab. Archived models cannot be opened.

The **Archives** tab lists the models that have been archived from the Models tab. Archived models contain all the model information and participants' judgments. Archived models are not included in the Workgroup's license models count.

1	Nodels 🚯 Archives 🗅 Templates 🛍 Deleted 💿 Download - 📄 💼 Delete					
Drag a column header here to group by that column						3
	Archive name			Last Access		
	Electric car combinatorial trade offs		•	8/21/2019, 4:1	10 AN	1
	IT Portfolio Optimization (2019-06-05 17:56:09)		•	8/21/2019, 4:0	)9 AN	1

Archived models can be deleted or activated.

Activating an archived model removes it from the Archives list and adds it to the Models tab.

Click the arrow icon to view commands you can choose from.



To **download**, **delete**, or **activate** several archived models at once, use the checkbox to the left to select the models you want, then click the download, delete, or activate button.

Models Archives Templates Deleted Deleted Download Delete Delete Delete Delete Delete Delete							
Drag a	ii 2						
	Archive name		Last Access				
	Electric car combinatorial trade offs		8/21/2019, 4:10 AM				
	IT Portfolio Optimization (2019-06-05 17:56:09)	•	8/21/2019, 4:09 AM				

DIDN'T SEE WHAT YOU ARE LOOKING FOR? Try enabling the Advanced Mode switch at the bottom of the page; this will show more columns as well as advanced options on this page.

HINT: For smaller screens, some of the buttons may be hidden. You may see the hidden buttons by clicking the ellipses

icon at the top right.